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Dear ESA member

A Special General Meeting will be held on **Saturday, 16 August 2008**, at the Novotel St. Kilda, Melbourne, during the lunch break of the ESA Master Class.

Please find enclosed a document outlining proposed changes to regulations in the ESA constitution which will be voted on in the meeting. The first proposed change is a minor amendment to allow electronic communication in place of postal mail in the convening of general meetings. The second proposed change would allow the ESA to apply for tax deductible gift recipient status so that a deductible gift recipient fund could be set up to finance scholarship stipends, research grants, and training programs.

Also enclosed is a proxy form for those unable to attend the meeting – proxy votes must be received by the secretariat by **Monday, 11 August 2008**. Please note you must be a current financial member to cast a vote.

If you are unable to attend the meeting, please forward your apologies to the secretariat at enquiries@epilepsy-society.org.au.

Kind regards

A handwritten signature in black ink that reads 'Jillian Bicknell-Royle'. The signature is written in a cursive, flowing style.

Jillian Bicknell-Royle
ESA Secretary

Epilepsy Society of Australia

Proposed changes to regulations in the ESA constitution

July 2008

AMENDMENT 1

Proposed amendments to regulations in the ESA constitution regarding the convening of meetings

- 12.1 The Secretary of the Society shall, at least twenty-one days before the date fixed for holding a general meeting of the Society cause to be sent to each member of the Society at the address appearing in the register of members, a notice by pre-paid post, facsimile or electronic transmission stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

AMENDMENT 2

Proposed amendments to regulations in the ESA constitution regarding the winding up of the society

- 28.1 ~~In the event of the winding up or the cancellation of the incorporation of the Society, the assets of the Society shall be paid or distributed amongst the members of the Society.~~
If after the winding up or dissolution and the discharge of all its debts and liabilities, any property remains, that property must not be paid to or distributed amongst the members. Any remaining property must be given or transferred to some other organization:
- (a) having objects similar to the Association's objects
 - (b) which prohibits the distribution of its or their income and property amongst its or their members; and
 - (c) which is a company, fund, authority or institution approved by the Commissioner of Taxation as a benevolent institution for the purposes of income tax, Goods and Services Tax, fringe benefits tax or other wise under the provisions of any applicable income tax legislation including the Income Tax Assessment Act 1997.
- 28.2 In the event of winding up or revocation of the DGR endorsement of the fund the following assets must be transferred to another DGR fund:
- (a) surplus gifts and deductible contributions made for the principal purpose of the organization
 - (b) money received by the organization because of such gifts or contributions



Epilepsy Society of Australia 2008 Special General Meeting

Proxy Form

I, _____, appoint the Chairperson of the 2008
Special General Meeting of the Epilepsy Society of Australia to:

For Amendment 1 (please tick one box in this section)

- Vote on my behalf as he/she sees fit
- Vote **for** the proposed amendment to the Constitution set out in the notice dated July 2008
- Vote **against** the proposed amendment to the Constitution set out in the notice dated July 2008

For Amendment 2 (please tick one box in this section)

- Vote on my behalf as he/she sees fit
- Vote **for** the proposed amendment to the Constitution set out in the notice dated July 2008
- Vote **against** the proposed amendment to the Constitution set out in the notice dated July 2008

Signature: _____

Date: _____

Please return your form before Monday 11 August by:

Fax 03 9345 5977, *or*

Mail ESA Secretariat, Children's Neuroscience Centre, Royal Children's
Hospital, Flemington Road, Parkville, Victoria 3052, *or*

In person By having the form delivered to the chairperson at the meeting venue on
the day.